

Team meeting 9/16/2018

Time: 4:20-5:45

Group status:

- Presentation is near completion
- Presentation will be complete by end of day and likely rehearsed

Individual:

- Everyone has completed each of their part by end of meeting
- Janelle- budget and house of quality as well as formatting entire PowerPoint
- Felicity-Introduction, project description, schedule, as well as help with other slides
- Allison-Customer needs, engineering needs
- Antoinette- Benchmark and background as well as sources

Future:

- Will meet sometime in the week to rehearse presentation
- Everyone will practice in their own time
- Went to Joannes for bows